

**Summary of decisions taken by the Herefordshire Schools Forum on Friday 25 October 2013**

This document summarises the decisions taken by the Committee. The full decision will be published in the minutes of the meeting. The minutes will be submitted to the next meeting of the Committee for approval as a correct record and published to the website once approved.

Item No	Title	Description/Purpose	Decision
5	ELECTION OF CHAIRMAN	To elect a Chairman for the ensuing year.	<b>RESOLVED:</b> That Mrs D Strutt be elected Chairman for the ensuing year.
6	ELECTION OF VICE-CHAIRMAN	To elect a Vice-Chairman for the ensuing year.	<b>RESOLVED:</b> That Mr N Griffiths be elected Vice-Chairman for the ensuing year.
7	ELECTION OF CHAIRMAN OF THE BUDGET WORKING GROUP	To elect a Chairman of the Budget Working Group for the ensuing year.	<b>RESOLVED:</b> That Mr A Shaw be elected Chairman of the Budget Working Group for the ensuing year.
8	REPORT OF THE BUDGET WORKING GROUP	To consider the report of the Budget Working Group on the following matters: response to consultation paper on introduction of high needs multi-tariffs and proposed national funding formula changes 2014/15, final Dedicated Schools Grant Allocation 2013/14; High Needs spending forecast, SEN Support Services and School Transport.	<p><b>RESOLVED: That</b></p> <p>(a) the proposals for the local application of the funding Formula for 2014/15 as set out at Appendix 1 to the report, subject to an amendment to printed recommendation I, as reflected below, be approved for recommendation to the Cabinet Member – Children’s Wellbeing as follows:</p> <p>a) The strategy of moving the primary secondary funding ratio from 1:1.18 to 1:1.23 over a five year period and the associated funding transfer of an annual £200,000 from primary to secondary schools so that Herefordshire’s funding ratio is consistent with the family average of comparable local</p>

Herefordshire Council – Decisions taken by the Herefordshire Schools Forum on Friday 25 October 2013

Agenda Item No	Topic	Decision
		<p>authorities be approved;</p> <p>b) The strategy be reviewed annually to ensure that further movement towards the 1:1.23 “family average” funding ratio is appropriate depending on DfE guidance;</p> <p>c) The lump sum values (proposed by the f40 group) of £75,000 for primary schools and £150,000 for secondary schools be phased in over five years as part of the five year strategy;</p> <p>d) The lump sum allocation for primary schools be reduced by £6,000 to £99,000 in 2014/15 as the first year of the five year strategy;</p> <p>e) The lump sum allocation for secondary schools be increased by £13,750 to £118,750 in 2014/15 as the first year of the five year strategy</p> <p>f) Herefordshire, as one of the most rural counties in England, will include the DfE’s sparsity factor in the school funding formula for 2014/15;</p> <p>g) The principle that sparsity funding should be phased in over the same five year period as the lump sums and the primary secondary funding ratio be approved;</p>

Herefordshire Council – Decisions taken by the Herefordshire Schools Forum on Friday 25 October 2013

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		<p>h)</p> <ul style="list-style-type: none"> <li>i Primary sparsity be determined by a pupil threshold of 105 pupils, a sparsity distance of 2 miles and a tapered lump sum of £14,000 as the first year of a five year strategy to increase to the tapered lump sum to £70,000 in equal instalments (model A);</li> <li>ii Secondary sparsity be determined by a pupil threshold of 450 pupils, a sparsity distance of 450 pupils and a tapered lump sum of £14,000 as the first year of a five year strategy to increase to the tapered lump sum to £70,000 in equal instalments (model A);</li> </ul> <p>i) The cost of sparsity should be phase specific so that the cost of primary sparsity is funded by the primary schools budget and the cost of secondary sparsity by the secondary schools budget;</p> <p>j) The Notional SEN budget remains unchanged for 2014/15 at 6% of the lump sum, 6% of basic pupil entitlement, 100% of low prior attainment (as a proxy for SEN) and 40% of deprivation funding;</p> <p>k) Schools gaining funding through the national funding formula have their gains capped in order to</p>

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		<p><b>fund the statutory Minimum Funding Guarantee (MFG) protection to schools losing funding and the percentage used as the gains cap should as far as possible be the MFG percentage set by the DfE;</b></p> <p><b>l) (i) funding for ethnic minority support, and free school meals administration be de-delegated;</b></p> <p><b>(ii) the decision on the de-delegation of funding for Trade Union facilities should be deferred until January 2014 pending the outcome of the current DfE consultation on funding of trade union facilities;</b></p> <p><b>m) That the provisional national school funding values be submitted to the Education Funding Agency by the deadline of 31 October marked “ pending cabinet member approval” as follows;</b></p> <table border="0"> <tr> <td><b>i Primary lump sum</b></td> <td align="right"><b>£99,000</b></td> </tr> <tr> <td><b>ii Secondary lump sum</b></td> <td align="right"><b>£118,750</b></td> </tr> <tr> <td><b>iii Basic entitlement per primary pupil</b></td> <td align="right"><b>£2,765</b></td> </tr> <tr> <td><b>iv Basic entitlement per secondary (KS3) pupil</b></td> <td></td> </tr> </table>	<b>i Primary lump sum</b>	<b>£99,000</b>	<b>ii Secondary lump sum</b>	<b>£118,750</b>	<b>iii Basic entitlement per primary pupil</b>	<b>£2,765</b>	<b>iv Basic entitlement per secondary (KS3) pupil</b>	
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Herefordshire Council – Decisions taken by the Herefordshire Schools Forum on Friday 25 October 2013

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			<p style="text-align: right;"><b>£3,589</b></p> <p><b>v Basic entitlement per secondary (KS4)pupil £4,518</b></p> <p><b>vi Deprivation per Ever-6 FSM pupil            £2,848</b></p> <p><b>vii Looked After Children                            £1,300</b></p> <p><b>viii Prior Attainment –primary (EYFSP 78 points) £228</b></p> <p><b>ix Prior Attainment secondary                    £148</b></p> <p><b>x English as Additional Language                £405</b></p> <p><b>xi Mobility    £0</b></p> <p><b>xii Split site costs                                    £0</b></p> <p><b>xiii PFI contract costs                                £190,000</b></p> <p><b>xi Primary Sparsity – tapered lump sum    £14,000</b>  <span style="margin-left: 150px;">Distance    2miles</span>  <span style="margin-left: 150px;">Threshold    105 pupils</span></p> <p><b>Xii Secondary sparsity tapered lump sum    £14,000</b></p>
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Herefordshire Council – Decisions taken by the Herefordshire Schools Forum on Friday 25 October 2013

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			<p style="text-align: right;">Distance                    3 miles</p> <p style="text-align: right;">Threshold                    450 pupils</p> <p style="text-align: center;"><b>HIGH NEEDS FUNDING</b></p> <p>n)    <b>The High Needs consultation proposals including</b></p> <p style="padding-left: 40px;">a.    <b>The Assessment matrix</b></p> <p style="padding-left: 40px;">b.    <b>The category weightings</b></p> <p style="padding-left: 40px;">c.    <b>The funding tariff</b></p> <p style="padding-left: 40px;">d.    <b>The implementation schedule</b></p> <p style="padding-left: 40px;">be approved in principle and that further work on the detailed consultation replies be considered by the High Needs working group and final proposals be reviewed by Schools Forum at the meeting in March 2014;</p> <p>o)    <b>PRU funding – proposals for any minor adjustments to the PRU charges will be brought to the next BWG prior to Schools Forum in March 2014; and</b></p> <p>p)    <b>SEN protection for small primary schools – that the existing scheme be amended as per</b></p>
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		<p style="text-align: center;">the original proposal so that additional school expenditure on Band 3 &amp; 4 pupils is limited to 3.0% per pupil (was 1.5% per pupil in 2013/14) to be funded from the High Needs Block.</p> <p>b) in the interim, the funding formula values, as set out in Appendix 1 to the report, be submitted to the Education Funding Agency by the deadline of 31 October marked “pending cabinet member approval” as necessary; and</p> <p>(c) the Department for Education’s finalised Dedicated Schools Grant for 2013/14 and its allocation be noted.</p>
9	HOME TO SCHOOL TRANSPORT	<p>To consider possible responses to the proposed changes to Herefordshire Council’s School Transport policy.</p> <p><b>RESOLVED UNANIMOUSLY:</b></p> <p><b>That</b></p> <p>(a) the Cabinet be formally advised of the concerns raised at the meeting;</p> <p>(b) the Chairman of the General Overview and Scrutiny Committee be formally advised of the concerns raised at the meeting; and</p> <p>(c) the Chairman of the Budget Working Group meet the Cabinet Member (Children’s Wellbeing) and if the Chairman considers it necessary convenes a meeting of the Budget Working Group to report to the Forum on 29 November.</p>

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10	REVIEW OF PROVISIONS FOR SUBSTITUTION AT SCHOOLS FORUM	<p>To review the provisions in the Forum's Constitution on substitute membership.</p> <p><b>RESOLVED: That each electing/appointing body should be invited to designate a pool of substitutes; a forum member who is unable to attend a meeting may then ask one of the designated substitutes from the relevant pool to attend a meeting of the Forum, or formally established Sub-Group, in their place.</b></p>
11	WORK PROGRAMME	<p>To consider the Forum's work programme.</p> <p>The following items are currently scheduled:</p> <ul style="list-style-type: none"> <li>• Capital Investment 2013/14 Update</li> <li>• DSG Underspend 2011/12</li> </ul>
12	MEETING DATES	<p>To note the meeting dates.</p> <p>The following meeting dates have been scheduled:</p> <p>Friday 29 November 2013 9.30 am</p> <p>Friday 17 January 2014 2.00 pm</p> <p>Monday 17 March 2014 9.30 am</p> <p>Friday 16 May 2014 9.30 am</p>